



Minutes of the Regular Season Meeting of the Austin Football Chapter – TASO 13 August 2007

1. Call to Order

- By Darin Stiers at 6:34 p.m.

2. Approval of Minutes

- Minutes of the previous meeting (June Clinic held on 23 June 2007) approved by acclamation
- Minutes previously emailed to Chapter by Jim Van Geffen

3. President's Comments – Darin Stiers

- Welcome and opening remarks
- Several officials back in the Austin Chapter – Jason Cochran and Kenneth Brass (back from Iraq), and Gary Burk
- Chapter held a Coaches Clinic in May – very successful
 - Plan is to hold again next year, then every other year
 - Coaches want emphasis on the rules and enforcements
 - Emphasis this year was on sideline control – major point of emphasis from TASO and the UIL office

4. Treasures Update – Rick James

- Reading of the chapter's financial status
- Copy of Financial Statements attached to these minutes
- Hand out 2007 Dues Payment Card and envelope
 - Dues are due on Monday, 8 October 2007
 - Dues remain \$130, can also add money for scholarship fund
- Hand out TASO Annual Renewal Membership Form – everyone needs to sign one each year for the felony clause (TASO requirement)
- Hand out W-9 Form

5. Supervisor of Officials Update – Al Bowen

- Three week breakout program starting this week by position
 - Scrimmage kicks this week
 - Free kicks on 20 August 2007
 - Fumbles and backward passes on 27 August 2007
- Ray and Al met with local coaches to discuss kicking game – rules and mechanics
- Chapter started a referee training program this year in May
- Status of the Mentor Program

- Contact Jeff Tucker, Abdul Dunn, Walter LaGrone, or Al Bowen if interested in being a part of program
- Email sent to chapter with details
- Evaluator program has been expanded this year with several active officials
 - Goal is to see as many officials as possible
 - Will evaluate more varsity venues and sub-varsity games
- New Member Training is being held at the Palace
 - 2nd year officials are meeting with the rookies for a refresher course

6. Subvarsity Assistant Secretaries Update – Wayne Elliott and Dwayne Potter

- There are 10 schools in the sausage circuit – that translates into 50+ varsity games – everyone will have to make a road trip to cover JV games
- 9th, 10th, and JV schedule is half done
- 7th and 8th grade games not yet assigned, not all schedules have been sent to Dwayne
- Most games start 10 September 2007

7. Varsity Executive Secretary Update – Ray Parker

- Scrimmages start 18 August 2007
- Everyone has to work scrimmages to work varsity games – UIL, TASO, and Austin Chapter rule – most guys working 4
- Total of 317 varsity games in so far – 3 UIL assignments added the past week
- 1 Chapter already asking for help during two weeks of the season – game count will go up for Chapter
- Lead official for scrimmages – please call your coaches to confirm time and location
- Don't switch scrimmages with another official – contact Ray if you have questions
- Games start 24 August 2007
- There will be a total of 7 meetings plus the BBQ this year – schedule on Zebra-Ware
 - 13 August
 - 20 August
 - 27 August
 - 10 September
 - 24 September
 - 8 October (tentative) – dues will be collected even without a meeting
 - 22 October
 - 5 November
 - 12 November – Chapter BBQ
- We picked up Smithville, Gonzales, Victoria, and Granger
- We lost Hutto

8. Committee Updates

A. By-Laws update – Jim Van Geffen

- Reading of proposed By-Laws change to the Nominations and Elections Section (5.01, 5.02, 5.09)
- Committee Chair – Jim Van Geffen

- Committee Members – Howard Seitzman, Josh Daume
- Change will enable Chapter to have nominations and elections in accordance with stated By-Laws and conform to reduced number of meetings in 2007
- Changes also enable Chapter to allow for Absentee Voting
- Copy of the proposed change attached to these minutes
- Updated By-Laws to be posted on web, emailed to all interested members
- Motion to approve was submitted by Jim Van Geffen
- Motion was seconded by Howard Seitzman and Josh Daume
- Motion sent to membership for discussion
- Motion was approved by
- Motion was seconded by
- Motion carried by unanimous vote

9. Old Business

- None posted

10. New Business

B. Scrimmage Kick Mechanics update

- Referee breakout led by Rich Girard, Howard Seitzman, Bill Steffek
- Umpire breakout led by Jerry Barrett, Richard Rhea, Tony Hall
- Linesman breakout led by Mike Barrett, Tom Stephens, Abel Tenario
- Judge breakout led by Terry Jones, Jim Spencer, Aaron Webb
- Backjudge breakout led by Gary Burk, Mark Thompson, Ricky Williams

11. Meeting Adjourned

- By Darin Stiers at 8:10 p.m.

Ray Parker
Executive Secretary



Report of the Committee on NOMINATIONS AND ELECTIONS
To the Austin Football Chapter –
Texas Association of Sports Officials

21 FEBRUARY 2007

CHARGE

To review the Austin Chapter By-Laws and Polices as they pertain to the Nominations and Election process of the Executive Committee.

BACKGROUND

During the 2007 season, the Austin Chapter will be forgoing weekly meetings, and will only meet approximately eight times during the season. Many of the meetings will take place before district play starts, thus leaving single meetings in the months of October and November.

The Current By-Laws call for nominations during the two regular meeting preceding the Annual Business Meeting. Under the old weekly meeting format, the Chapter would hold Nomination the last two weeks in October, and elect the new board at the first meeting in November.

Under the proposed meeting changes, per the current By-Laws, the chapter would be nominating officers starting in the second week of September, and finish nominations at the next regular meeting in October. Nearly a full month would pass between the two nomination periods. Another month would lapse until the elections were held.

In addition to the nomination process, the current By-Laws do not specifically allow for new changes to the voting process – electronic ballots, internet voting, etc. The chapter is required to use official ballots (paper) and the provisions for absentee voting are limiting.

The current By-Laws (only sections under consideration are listed below):

5.01 **Nominating and Voting.**

- (a) The election of all officers and Executive Committee members shall be by secret ballot. Only members in good standing are eligible to vote in the election. Voting for a division representative is limited to those members in the respective division up for election.
- (b) Nominations for officers and Executive Committee members shall be made at the two regular meetings preceding the Annual Business Meeting. At the two regular meetings preceding the Annual Business Meeting, the floor shall be opened for nominations for officers as follows:

- 1) Nominations for division representative can only be made by a member in that respective division who is a member in good standing.
 - 2) Nominations for officers can be made by any member in good standing.
- 5.02 Delete last line - For 2003 only, the office of Assistant Secretary shall be elected to a two-year term. Also, the years updated for next round – clarification only.
- 5.09 **Absentee Voting.** Absentee votes shall be permitted In elections for officers and members of the Executive Committee. Absentee votes shall be taken on an official ballot and shall be filled out in the office of the Executive Secretary at any time prior to 5:00 p.m. of the day on which the election will be held. No other absentee ballots shall be counted.

RECOMMENDATION

The Committee recommends to the Board that the By-Laws be changed to allow for the inclusion of technology in the nominating and voting process and to streamline the nominations process. The proposed changes would allow the chapter to hold nominations and elections in an efficient and timely fashion. The By-Laws should be amended as shown below. Changes are listed in red.

The changes outlined below will allow the Executive Committee to incorporate new nominating and voting technologies on an annual basis. The Executive Committee will have until the second scheduled regular meeting to put forth any changes to the nominations and voting process to (4.02 a 1) the membership.

5.01 **Nominating and Voting.**

- a) The election of all officers and Executive Committee members shall be by secret ballot. Only members in good standing are eligible to vote in the election. Voting for a division representative is limited to those members in the respective division up for election.
- (b) Nominations for officers and Executive Committee members shall be made at the regular meeting (the Nominations Meeting) immediately preceding the Annual Business Meeting. At the Nominations Meeting, the floor shall be opened for nominations for officers as follows:
 - 1) Nominations for division representative can only be made by a member in that respective division who is a member in good standing.
 - 2) Nominations for officers can be made by any member in good standing.
- (c) All nominations, other than those made orally at the Nominations Meeting, shall be filed, as specified by the board, with the President-Elect, or such person as he or she may designate, in a time and manner approved by the

Executive Committee and set forth in the General Policies adopted by the members of the Austin Chapter.

5.02 For 2003 only, the office of Assistant Secretary shall be elected to a two-year term.

5.09 **Absentee Voting.** Absentee votes shall be permitted in elections for officers and members of the Executive Committee. Absentee votes shall be taken in a time and manner approved by the Executive Committee and set forth in the General Policies adopted by the members of the Austin Chapter.

IMPLEMENTATION

If the Executive Committee approves the changes, the By-Law changes can be presented to the membership at the June Clinic. At the June Clinic, all members of the chapter will be handed a copy of the proposed changes. Members not in attendance will have copies sent to them via electronic or regular mail. In addition, all members of the chapter will receive a notice via Zebra-Ware of the proposed changes. Once the notification has been sent, a vote of the changes can take place at the first regular meeting in August. As long as the membership has 14 days prior to the voting meeting to view the proposed changes, a vote can take place at the first meeting in August. Article IX of the By-laws is listed below outlining the amendment process.

ARTICLE IX – AMENDMENT OF THE BYLAWS

9.01 **Process for Amendments.** These Bylaws may be amended at any regular or called meeting by a two-thirds majority of the votes cast, provided a quorum is present and that a copy of the proposed amendment(s) has been submitted to each Active member at least fourteen (14) calendar days prior to the meeting at which the vote is to be taken.

Respectfully submitted,

Jim Van Geffen - Chair

Josh Daume

Howard Seitzman

TASO – Austin Football Chapter
Statement of Assets, Liabilities and Fund Balance
December 31, 2006

Assets

Cash - Regular		\$11,782.85
Cash – Scholarships		5,005.00
Zebra-Ware Access Fees		50.00
Accounts Receivable:		
UT-Fall Practices & Chain Crews	5,160.00	
Playoff Fees	400.00	
TSU Chain Crews	<u>240.00</u>	<u>5,800.00</u>
		\$ 22,637.85

Liabilities & Fund Balances

Liabilities:		
Scholarship Reserve		\$ 5,005.00
Payable to Scholarship Reserve		2,955.00
Payable – Sean Hayes		<u>130.00</u>
		8,090.00
Fund Balance		
Current Revenue Over		
Expenditures	2,675.48	
Beginning Balance		
January 1, 2006	<u>11,872.37</u>	<u>14,547.85</u>
		\$ 22,637.85

TASO – Austin Football Chapter
Statement of Revenues and Expenditures
For the period of January 1, 2006 to December 31, 2006

Revenue

June Clinic (net)	\$2,819.40	
Interest Income	30.81	
Dues – 2005	210.00	
Dues – 2006	16,445.00	
Dues – 2006 New Members	1,250.00	
Scrimmage Fees – 2006	7,125.00	
Scrimmage Fees – Prior Years	825.00	
Zebra-Ware Access Fees	2,455.00	
Sponsorship Income	1,136.28	
Shirt Sales	152.39	
Playoff Assignment Fees	870.00	
Miscellaneous Income	<u>428.83</u>	\$ 33,747.71

Expenditures

Board of Director Fees	12,650.00	
State Meeting Expenses	1,468.61	
BBQ Expenses	2,596.64	
Evaluation Awards	59.40	
Printing	2,152.54	
Charitable Contributions	100.00	
National Football Foundation Dinner	600.00	
Miscellaneous	445.00	
Telephone	3,840.00	
Internet Services	1,938.74	
Web-Hosting Fees	604.20	
Zebra-Ware & My PC Software	804.40	
Supplies & Postage	819.81	
Board Expenses	316.75	
Flowers & Memorial Contributions	441.96	
Bank Charges	83.00	
Evaluator Fees	1,444.68	
Entertainment Fees: UIL, AISD & UT	556.50	
Accounting Fees	<u>150.00</u>	<u>31,072.23</u>

Revenue over Expenditures **\$2,675.48**

TASO – Austin Football Chapter
Statement of Assets, Liabilities and Net Assets
July 31, 2007

Assets

Cash - Regular		\$ 10,510.36
CD – Scholarships		6,285.40
Accounts Receivable:		
Coaches' Clinic Sponsorship	\$ 500.00	
Zebra-Ware Access Fees	25.00	
Playoff Fees	<u>5.00</u>	<u>530.00</u>
		\$ 17,325.76

Liabilities & Net Assets

Liabilities:		
Scholarship Reserve		\$ 6,285.40
Payable – TASO 2007 Dues		<u>150.00</u>
		6,435.40
Net Assets		
Current Expenditures Over Revenues	\$ (3,657.49)	
Beginning Balance January 1, 2007	<u>14,547.85</u>	<u>10,890.36</u>
		\$ 17,325.76

TASO – Austin Football Chapter
Statement of Revenues and Expenditures
For the period of January 1, 2007 to July 31, 2007

Revenue

Interest Income - Operating	\$ 12.58	
Scholarship CD	195.40	
Miscellaneous Income	360.00	
Dues – 2006	345.00	
Dues – 2007	240.00	
Dues – 2007 New Members	<u>750.00</u>	\$ 1,902.98

Expenditures

Charitable Contributions	100.00	
Contribution to Scholarship Reserve	195.40	
Memorial Contributions	470.98	
National Football Foundation Banquet	600.00	
Miscellaneous	879.78	
Secretaries Internet Services	1,563.23	
Secretaries Telephone	2,280.00	
State Meeting Expenses	1,158.76	
Supplies & Postage	401.49	
Printing	101.43	
Board Expenses	326.40	
Bank Charges	<u>100.70</u>	(8,178.17)

Clinics

Coaches' Clinic: Sponsorship Revenues	500.00	
Expenses	<u>(805.87)</u>	(305.87)
June Clinic : Revenues	5,420.00	
Expenses	<u>(2,496.43)</u>	<u>2,923.57</u>

Revenue Over (Under) Expenditures **\$ (3,657.49)**